



GREEN MOUNTAIN WATER & SANITATION DISTRICT

**Board of Directors Regular Meeting
April 11, 2023**

13919 W Utah Avenue
Lakewood, CO 80228
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E-Mail: customerservice@greenmountainwater.org

NOTICE OF REGULAR MEETING

GREEN MOUNTAIN WATER AND SANITATION DISTRICT

April 11, 2023

NOTICE IS HEREBY GIVEN that the Board of Directors of the GREEN MOUNTAIN WATER AND SANITATION DISTRICT, of the County of Jefferson, State of Colorado, will hold a regular meeting at 6:00 p.m., Tuesday April 11th, 2023, at 13919 W. Utah Ave., Lakewood, Colorado 80228. This meeting will be held for the purpose of conducting such business as may come before the Board. This meeting is open to the public.

VIRTUAL MEETING OPTION: For those who may not be able to attend in person, the District will offer the option of participating in this meeting by a video/conference call. To attend, please go to:

<https://us06web.zoom.us/j/89533225776>

Or call [+1 669 900 6833](tel:+16699006833) and enter the Meeting ID.

Meeting ID: 895 3322 5776

To troubleshoot issues with connection at the time of the meeting, please follow this link <https://support.zoom.us/hc/en-us/sections/200305593-Troubleshooting>

If you still experience issues, email customerservice@greenmountainwater.org and our IT staff will assist you as soon as possible.

The District does not discriminate on the basis of race, age, national origin, color, creed, religion, sex, sexual orientation or disability in the provision of services. People with disabilities needing reasonable accommodation to attend or participate in a District Board meeting can call (303) 985-1581 or email customerservice@greenmountainwater.org for assistance. Please give notice as far in advance as possible so we can accommodate your request.

<u>Board Member</u>	<u>Term Expiration</u>
Jeff Baker, President	May, 2025
Karen Morgan, Vice President	May, 2023
David Wiechman, Secretary	May, 2025
Todd Hooks, Treasurer	May, 2023
Roger J. Wendell	May, 2025

1. **Call to Order/Declaration of Quorum**
2. **Directors' Matters: Disclosure Matters**
3. **Approval of/ Additions to/Deletions from the Agenda**
4. **Public Comment (limit 5 minutes per person)**

Per passed Motion of the GMWSD Board of Directors, May 11, 2021: Members of the public wishing to address the board during the public comment period are asked to keep the comments civil and related to the items in the agenda, or to the conduct of the district business.

Members of the public wishing to address the Board will be recognized by the board to maintain proper decorum.

Since the Green Mountain Water and Sanitation District board values your input, we always offer additional opportunities for the public to provide comments by using the district's email system or by phoning into customer service in the event they do not get on during the meeting during the period set aside for the public comment.

5. Discussion with Lakewood City Council regarding ravine bridge negotiations

6. Approval of the Minutes

- a. February 14, 2023, Regular Board Meeting Minutes
- b. March 14, 2023, Regular Board Meeting Minutes
- c. January 10, 2023, Regular Board Meeting Minutes, corrected
- d. January 23, 2023, Regular Board Meeting Minutes, corrected
- e. January 31, 2023, Regular Board Meeting Minutes, corrected

7. District Manager Report

- a. Full Report
 - i. Recognition
 - ii. Dashboards
 - iii. Maintenance Report
 - iv. Project Management
 - v. Operations

8. Capital and Construction Projects

- a. Project Construction Report Spreadsheet
 - i. Sewer Pipe Lining Bear Creek Golf Course
 - ii. Collection Sewer Pipe Kipling
 - iii. RFP Ravine Structure
 - iv. RFP Replacement Water Line Pipe Atlantic
 - v. Fed center property update

9. Financial Matters

- a. March 2023/April 2023 Daily/Monthly Operation Expenses & Capital Expenditures
- b. March 2023 Unaudited Financial & Investment Report

10. Director's Matters

- a. Legislative Committee Update.
- b. Amendment to By-laws Section 8, Conduct of Business, Subsection B to require a super-majority vote of 4 directors in matters of new extra-territorial service after January 15, 2023.
- c. Financial study for infrastructure replacement
- d. Discussion of board vacancy

11. Legal Matters (Dylan Woods, Title 32 Attorney for the District)

- a. Election
- b. General litigation update

12. Executive Session Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:

- a. Big Sky Case
- b. Timmins case
- c. Ravine bridge

13. Legal discussions: Resulting from Executive Session

14. Executive Session Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of discussing personnel matters: District Manager

15. New Business – Notifications for Next Board Meeting

16. Adjourn

**BY ORDER OF THE BOARD OF DIRECTORS:
GREEN MOUNTAIN WATER AND SANITATION DISTRICT**

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GREEN MOUNTAIN WATER AND SANITATION DISTRICT

February 14, 2023

A Regular Meeting of the Board of Directors (the “Board”) of the Green Mountain Water and Sanitation District, (the “District”) was held at 6:00 p.m. on Tuesday, February 14, 2023.

The audio recording of this meeting is available on the District’s website.

<p>Attendance:</p>	<p>A Regular meeting of the District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:</p> <p>Jeff A. Baker, President Karen Morgan, Vice President Dave Wiechman, Secretary Todd Hooks, Treasurer Roger Wendell, Director</p> <p>Also present were: Jeff Tyus – District Manager Dylan Woods – Attorney</p>
<p>Call to Order / Declaration of Quorum:</p>	<p>Director Baker, noting the presence of a quorum of all Directors, called to order the Regular Meeting of the Board of the Green Mountain Water and Sanitation District at 6:00 p.m.</p>
<p>Directors & Disclosure Matters:</p>	<p>There were no disclosure matters.</p>
<p>Approval of/Additions to /Deletions from the Agenda</p>	<p>Director Morgan MOVED to add a brief discussion of disclosure/privileged information to Director’s Matters, Director Baker seconded, following discussion, and upon vote, the motion PASSED unanimously.</p> <p>Director Morgan MOVED to add a public update after the Executive Session regarding the Ravines Bridges, Director Baker seconded, following discussion, and upon vote, the motion PASSED unanimously.</p>

<p>Public Comment:</p>	<p>Director Baker opened Public Comment:</p> <p>Katy Zawistowski - Homeowner passed out Valentines cards to the Board. She also wanted to show her support with the conversations with Lakewood in keeping the Ravines bridges open for pedestrian use.</p> <p>Peter Zawistowski – Homeowner - Here advocating to keep the Ravines bridges open for pedestrian use. States that the City of Lakewood is willing to work together to keep the bridges open. The community has formed a committee “Save Ravines Open Space Bridges” that Mr. Zawistowski is one of the representatives. The committee would like the Board to meet with one of its representatives outside of the Board meetings to discuss the matter and would also like to add to the next Board meeting agenda a discussion session with this representative. Mr. Zawistowski also had a response to former Director Dave Garner’s statement from the previous board meeting. He doesn’t believe the people affected by the Ravines barricades are a small few as stated. They currently have 270 petition signatures. He believes spending \$60,000 on barricades for the bridges is wasteful and irresponsible and is not in the best interest of the District’s constituents. Green Mountain stated that only the center bridge needs to be repaired and the other \$40,000 would be to barricade fully functional structures.</p> <p>Randy Little – Homeowner – Has put in his application for the next election of the Board of Directors.</p> <p>Matt Bergen – Homeowner – supports his neighbors in keeping the bridges open. He walks his dog over the bridge daily and will be walking his 7-year-old daughter to and from school using these bridges.</p> <p>Mike – Read the mission statement from the Green Mountain website – he disagrees with the communities comments about keeping the bridges open. He stated that no where in the mission statement does it say that Green</p>

	<p>Mountain is responsible for putting a bridge in an open space for people to walk their dogs. 2 years ago, he spoke with an engineer that stated this pipe will stand on its own for another 50 years, there's no emergency. The engineer said you can support the pipe for \$15,000. Green Mountain's job is simply to support the pipe, not spend \$250,000 putting in a foot bridge so someone can walk their dog.</p> <p>Alex – read a statement about fiduciary responsibility and asks the Board to take it very seriously when it comes to environmental and engineering concerns for the community.</p> <p>Anastasia Urban –Solterra LLC – they have submitted the remaining applications for certificates of service in filings 18,20 and 21, including corresponding fees. She is requesting Green Mountain take action to approve these remaining taps and if there are any updates that the Board could give them.</p> <p>Ludmilla – Expressed her condolences to Mr. Baker for his loss. She would also like to address the facts of who maintains the upper portions of the Ravines structures. “Why, after 50 years the City of Lakewood stepped away from their upkeep.” She wants to know why the City of Lakewood has washed their hands of the structures and wants to build a new bridge. She states that this would mean that Green Mountain would be paying for 3 structures plus the cost of the new bridge. She expressed gratitude to Director Morgan for all the research she has done as well as her outreach to the community regarding these bridges.</p> <p>Director Baker closed Public Comment.</p>
<p>Approval of Minutes:</p> <p>a. October 25, 2022, Special Board Meeting Minutes</p> <p>b. November 29, 2022, Special Board Meeting Minutes</p>	<p>Director Baker MOVED to approve all of the meeting minutes, Director Wiechman stated as Secretary, he has not had the opportunity to review all the meeting minutes and would like</p>

<p>c. December 13, 2022, Regular Board Meeting Minutes d. December 15, 2022, Special Board Meeting Minutes</p>	<p>to wait until the next meeting to approve them. Director Baker WITHDREW his original motion.</p>
<p>District Manager Report</p> <p>a. Full Report i. Recognition ii. Dashboards iii. Maintenance Report iv. Project Management v. Operations</p>	<p>Mr. Tyus wanted to thank Austyn for all of his work, he has put in his notice and will be moving to another company.</p> <p>Project management – is working on capital for a new generator along with backup batteries.</p> <p>They are testing new a camera for sewer systems and cleaning tanks for drinking water to keep in compliance and be ready for peak demand.</p>
<p>Capital and Construction Projects</p> <p>Project Construction Report Spreadsheet</p> <p>i. Sewer Pipe Lining Bear Creek Golf Course ii. Collection Sewer Pipe Kipling iii. Ravines Water and Sewer Barricades</p>	<p>On schedule and should be completed by the end of March.</p> <p>Need to have Xcel relocate a 6” gas line, that should be done the second week of March.</p> <p>Barricades are looking at being fabricated. The continuing issue for the last three years has been how to support the center crossing. Still in the design stages. Director Baker MOVED to ban Merrick from doing any future engineering or design for the District going forward, Director Hooks seconded, following discussion and upon a vote, the motion PASSED unanimously.</p> <p>Director Morgan MOVED to find a new engineer to design the pipe trestle as originally voted on in May of 2022, Director Baker seconded, following discussion and upon vote, the motion PASSED unanimously.</p> <p>Director Morgan MOVED to have the Board review and approve design stages at 30%, 60% and 90%, Director Baker seconded, following</p>

<p>iv. Replacement Sewer Line West Kentucky Ave</p>	<p>discussion and upon vote, the motion PASSED unanimously.</p> <p>JVA Engineering did the modeling for the replacement of a 12” line with a 15” line to be under capacity. The Board discussed the priority of this project and will be reaching out JVA to run their model against the Atlantic project to see which project is more urgent. This will be discussed again at the next meeting.</p>
<p>Financial Matters</p> <p>a. January 2023-February 2023 Daily/Monthly Operation Expenses & Capital Expenditures</p> <p>b. January 2022 Unaudited Financial & Investment Report</p>	<p>Director Hooks MOVED to accept the January 2023-February 2023 Daily/Monthly Operation Expenses & Capital Expenditures and the January 2022 Unaudited Financial & Investment Report. Director Wendell seconded, following discussion and upon vote, the motion PASSED unanimously.</p>
<p>Directors Matters</p> <p>a. Legislative Committee Update</p> <p>b. Privileged Information</p>	<p>There are two main bills Green Mountain has positions on, both are based off Metro Districts and how districts make money. Director Morgan and Director Wendell have both been working with the lobbyist and participating in testimony down at the State Capital. The Board will look at the documents presented by Director Morgan and the bills that pertain to Green Mountain and register their comments/opinions directly with the Legislative Committee.</p> <p>As previously mentioned, Director Morgan had evidence of privileged information being leaked. She investigated and was able to put a name to the person leaking information. Director Morgan stated it is important to not dismiss this incident and recommends turning it over to legal counsel to follow up with the individual and issue a warning.</p>
<p>Legal Matters (Dylan Woods, Title 32 Attorney for the District)</p>	<p>Mr. Woods updated the Board with current election information. The deadline for self-nomination is February 24th, end of business. As of now it looks like this will be a Contested</p>

	<p>Election. Mr. Woods reminded the Board that the Election Resolution presumes a contested election and funds have been allocated in the budget for said election.</p>
<p>Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:</p> <p>Negotiations regarding red zone tank pre-litigation mediation</p>	<p>Director Baker MOVED to enter Executive Session regarding the red zone take pre-litigation mediation. Director Wendell seconded. Following discussion and upon vote, the motion PASSED unanimously. The Board entered Executive session at 7:44 p.m.</p> <p>Executive session concluded at 8:44 p.m.</p>
<p>Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:</p> <p>Big Sky appellate litigation and status report</p>	<p>Director Baker MOVED to enter Executive Session regarding the Big Sky appellate litigation. Director Wendell seconded. Following discussion and upon vote, the motion PASSED unanimously. The Board entered Executive session at 8:45 p.m.</p> <p>Executive session concluded at 9:35 p.m.</p>
<p>Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:</p> <p>Ravines Structures</p>	<p>Director Wendell MOVED to enter Executive session regarding the Ravines Structures. Director Hooks seconded. Following discussion and upon vote, the motion PASSED unanimously. The Board entered Executive session at 9:36 p.m.</p> <p>Executive session concluded at 10:25 p.m.</p> <p>Mr. Woods recapped, what he could say, from the Executive session. Mr. Woods stated that he has had conversations with the counsel for the City of Lakewood for the past 2 years now. These conversations for the most part have been cordial, for the last few months these conversations have really turned less cordial. He stated that the City of Lakewood has taken a very strong position with respect to potential trespass for the lines that Green Mountain owns, may possibly lie outside the legal description of the easement the district has and they will be within their rights to force the district to move</p>

	those lines to conform with the legal description.
New Business – Notifications for Next Board Meeting	<p>Director Morgan would like an update from the Financial Committee.</p> <p>Director Weichman would like to add “Super Majority” for extra territorial matters.</p> <p>Mr. Woods will reach out the DEO for an election update for the March meeting.</p>
Adjourn	<p>Director Baker MOVED to adjourn the meeting. Director Hooks seconded the motion, following discussion and upon vote motion PASSED by unanimous consent, and the meeting was adjourned at 10:45 p.m.</p>

David Wiechman, Secretary

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GREEN MOUNTAIN WATER AND SANITATION DISTRICT

March 14, 2023

A Regular Meeting of the Board of Directors (the “Board”) of the Green Mountain Water and Sanitation District, (the “District”) was held at 6:00 p.m. on Tuesday, March 14, 2023.

The audio recording of this meeting is available on the District’s website.

<p>Attendance:</p>	<p>A Regular meeting of the District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:</p> <p>Jeff A. Baker, President Karen Morgan, Vice President Dave Wiechman, Secretary Todd Hooks, Treasurer Roger Wendell, Director</p> <p>Also present were: Jeff Tyus – District Manager Dylan Woods – Attorney Chris Robins Kathrine Drumound Jessica Bonnie Alex John Henderson Kathy & Peter Zawistowski</p>
<p>Call to Order / Declaration of Quorum:</p>	<p>Director Baker, noting the presence of a quorum of all Directors, called to order the Regular Meeting of the Board of the Green Mountain Water and Sanitation District at 6:00 p.m.</p>
<p>Directors & Disclosure Matters:</p>	<p>There were no disclosure matters.</p>
<p>Approval of/Additions to /Deletions from the Agenda</p>	<p>Director Morgan MOVED to add approval of the minutes from the January 10th, 23rd and 31st 2023 meetings. Director Baker seconded, following discussion, and upon vote the motion PASSED unanimously.</p>

Public Comment:

Director Baker opened Public Comment:

Chris Robins – His family uses the Ravines bridges on a daily basis. Wanted to show his support to keep them open.

Kathrine Drummond – Her family walks the Ravines bridges twice a day. She stated that taking away those bridges would really change her family’s everyday life. She is concerned about her children’s safety, and she likes that her children get to experience nature so close to home.

Jessica Bonnie – Is concerned about the Ravines bridges and states they are very important to their community.

Alex – Wanted to give credit to Director Morgan who originally brought up the agenda items 9c. Stated that he was chastised by the Board the last time changing the by-laws was brought up and wants to the Board to really take their time and listen to the public’s comments. Alex also addressed the Timmon’s lawsuit against the District and would like to see the Board consider a malpractice lawsuit against the former District Counsel.

John Henderson – Wanted to show support for agenda item 9c. He highlighted the significance of getting a service plan amendment against extra territorial service, before considering intergovernmental agreements or other measures to provide extra territorial service. He stated, for a District to provide services outside of its boundaries, it must be stated in the service plan.

Katy Zawistowski – Here to show support in keeping the Ravines Bridges open, and also wanted to ask the Board a couple of questions she had emailed about but never got an adequate response to. 1. Why is the Board continuing to pursue barricading the bridges and wasting more money if they are serious about negotiating with the City of Lakewood? Why does this process

	<p>need to be a speedy thing? 2. Why didn't the Board let the residents know what was going on. The Board has stated that this issue has been going on for years, however, the residents didn't know anything about it and she feels the Board is speeding up on this trying to close the bridges as quickly as possible. Mrs. Zawistowski also requested that if a person emails the Board that someone kindly respond to it.</p> <p>Peter Zawistowski – Agrees that getting a response from his emails is inadequate. He is also requesting that Green Mountain post to the website the items below before each board meeting:</p> <ol style="list-style-type: none"> 1. Total costs for repairs to the middle bridge repairs, including engineering cost with Merrick. With this disclosure also state how these expenditures were in the best interest of the constituents. 2. Disclose documentation that shows that Green Mountain owns the bridge structures. If this cannot be supplied, state your reasoning to barricade the 2 bridges that are 100% structurally sound noted by the Board. State reasons for barricading now and not when this was first brought up 4 years ago. 3. Explain why Green Mountain has been involved in such high amounts of litigation cases over the last 5 years. <p>Director Baker closed Public Comment.</p>
<p>Approval of Minutes:</p> <ol style="list-style-type: none"> a. October 25, 2022, Special Board Meeting Minutes b. November 29, 2022, Special Board Meeting Minutes c. December 13, 2022, Regular Board Meeting Minutes d. December 15, 2022, Special Board Meeting Minutes e. January 10, 2023 Regular Board Meeting Minutes 	<p>Director Morgan MOVED to approve all previous meeting minutes. Director Baker seconded, following discussion and upon vote, the motion PASSED unanimously.</p>

<p>f. January 23, 2023 Special Board Meeting Minutes</p> <p>g. January 31, 2023 Special Board Meeting Minutes</p>	
<p>District Manager Report</p> <p>a. Full Report</p> <ul style="list-style-type: none"> i. Recognition ii. Dashboards iii. Maintenance Report iv. Project Management v. Operations 	<p>Director Baker thought they did a great job with the Mississippi line break. He said it was handled quickly and with minimal impact for the Monday morning commute.</p> <p>Nothing else was reported.</p>
<p>Capital and Construction Projects</p> <p>Project Construction Report Spreadsheet</p> <ul style="list-style-type: none"> i. Sewer Pipe Lining Bear Creek Golf Course ii. Collection Sewer Pipe Kipling iii. Trestle for pipes in Ravines iv. Replacement Water Line Pipe Atlantic 	<p>Has been moved from the end of March to May because of the extreme cold weather we have been experiencing.</p> <p>Xcel hired a contractor to move the line which is supposed to happen next week. Then they will proceed with construction to move the existing line past Kipling to Alameda.</p> <p>Barricades are still in fabrication stages. They pulled the old documentation for the design of the trestle, and they are in the process of bidding the design for the trestle.</p> <p>JVA has reviewed the previous design and will send a memo on the cost to replace the Atlantic water line.</p>
<p>Financial Matters</p> <ul style="list-style-type: none"> a. February 2023/March 2023 Daily/Monthly Operation Expenses & Capital Expenditures b. February 2022 Unaudited Financial & Investment Report 	<p>Director Hooks MOVED to approve the February 2023/March 2023 Daily/Monthly Operation Expenses & Capital Expenditures and the February 2022 Unaudited Financial & Investment Report. Director Baker seconded, following discussion and upon vote, the motion was PASSED unanimously.</p>

<p>Directors Matters</p> <p>a. Legislative Committee Update</p> <p>b. MOU City of Lakewood Ravines Open Space</p> <p>c. Amendment to By-laws Section 8, Conduct of Business, Subsection B to require a supermajority vote of 4 directors in matters of new extra-territorial service after January 15, 2023.</p>	<p>Director Wendell stated that they were taking a “common sense” approach to the new legislature and working closely with CLS on all the new bills that pertain to Metro Districts. Director Morgan reported that they haven’t taken any further stances at this time. Director Morgan would like the Board to consider revising their contract in the fall before the next legislative session, so the Board can be more involved and have their strategy nailed down. Director Bake suggested evaluating it in August before budget season to afford the necessary costs to cover increasing their contract with CLS. Director Wendell is concerned that they are putting a lot of time and money into this but thinks there may be little return on this in the future for the District.</p> <p>Green Mountain has sent a proposal to the City of Lakewood, they have returned with two counterproposals. Copies of both have been handed out to the public attendees and will be posted on the website. The counterproposals will be discussed in Executive session.</p> <p>Following discussion, no action was taken on this issue and will be brought up in future meetings.</p>
<p>Legal Matters (Dylan Woods, Title 32 Attorney for the District)</p> <p>a. Election</p>	<p>The election is contested with 3 candidates for 2 positions available. Director Morgan and Director Hooks have submitted their self-nomination forms as well as Randy Little.</p>

<p>b. Young v. GMWSD</p> <p>c. Other legal matters</p>	<p>This matter has been settled by the insurer. The cost of defending the litigation was going to be greater than the settlement amount.</p> <p>The Auditor requested Mr. Woods provide the Board with the exposure letter. Mr. Woods stated that the Board has the same liabilities they had last year except for Young vs. Green Mountain.</p>
<p>Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:</p> <p>Fossil Ridge appellate litigation and status report</p>	<p>Director Baker MOVED to enter Executive Session regarding the Fossil Ridge appellate litigation and status report. Director Hooks seconded. Following discussion and upon vote, the motion PASSED unanimously. The Board entered Executive session at 8:00 p.m.</p> <p>Executive session concluded at 8:33 p.m.</p>
<p>Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:</p> <p>Update regarding red zone tank pre-litigation mediation.</p>	<p>Director Hooks MOVED to enter Executive Session regarding the red zone tank pre-litigation mediation. Director Wendell seconded. Following discussion and upon vote, the motion PASSED unanimously. The Board entered Executive session at 8:34 p.m.</p> <p>Executive session concluded at 9:06 p.m.</p> <p>Director Morgan MOVED to pursue litigation against all parties on the Red Zone tank matter and pursue a claim on the bond. Director Baker seconded, following discussion and upon vote the motion PASSED unanimously.</p>
<p>Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding:</p> <p>Ravines fence permits</p>	<p>Director Hooks MOVED to enter Executive session regarding the Ravines fence permits. Director Weichman seconded. Following discussion and upon vote, the motion PASSED unanimously. The Board entered Executive session at 9:12 p.m.</p> <p>Executive session concluded at 9:48 p.m.</p>

<p>New Business – Notifications for Next Board Meeting</p>	<p>Director Morgan wants to know if the Board has a wildfire plan in place, and if so a status update.</p>
<p>Adjourn</p>	<p>Director Baker MOVED to adjourn the meeting. Director Hooks seconded the motion, following discussion and upon vote motion PASSED by unanimous consent, and the meeting was adjourned at 9:52 p.m.</p>

David Wiechman, Secretary

DISTRICT MANAGER REPORT



APRIL 11, 2023

OUTLINE

RECOGNITION

DASHBOARDS

MAINTENANCE REPORT

PROJECT MANAGEMENT

OPERATIONS



Green
Mountain
Water &
Sanitation
District

RECOGNITION

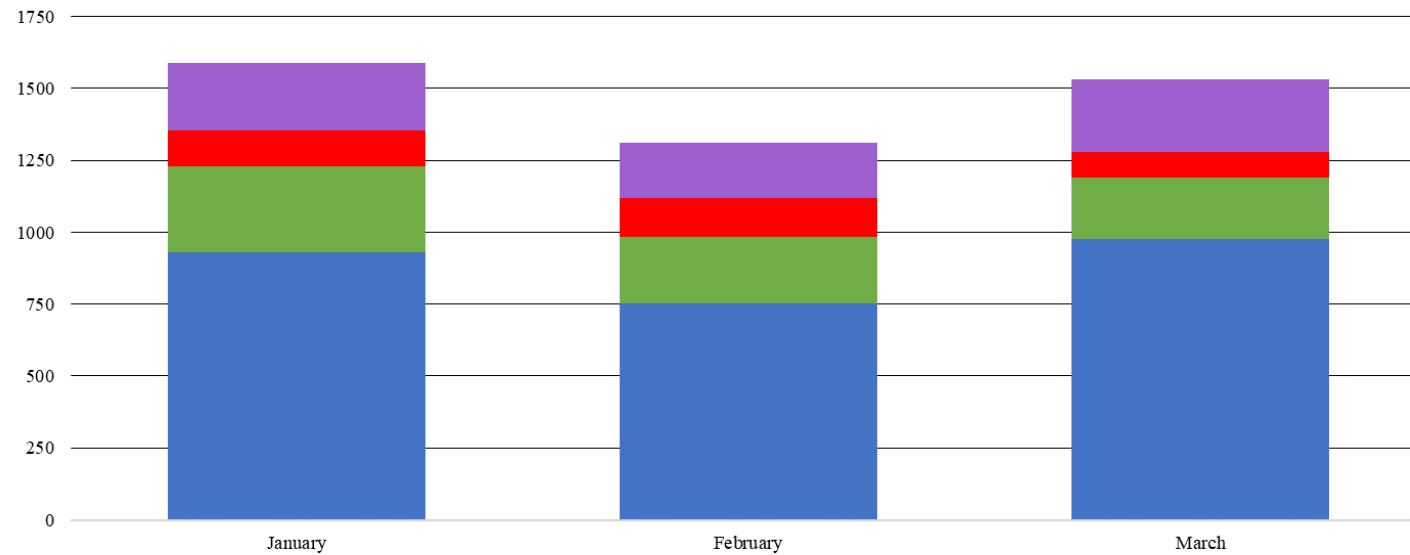
GMWSD staff proactively set up emergency procedures and tracking to insure water storage and pumping supply due to hogback fire.

Snowpack in the western United States some areas at record levels:

- 1- Colorado River in Colorado 133%
- 2- Mountains in Utah average 200%
- 3- Southern Sierra Mountains 300%

CUSTOMER SERVICE

Customer Service YTD 2023



■ Inbound Calls ■ Outbound Calls ■ Emergency/After Hours Calls ■ CS Emails

Total Inbound Calls - 2,658
Total Outbound Calls - 746
Average Inbound Call Time - 3:05
Total Emergency/After Hours Calls - 350
Total Customer Service Emails - 678

ASSET CARE and MAINTENANCE

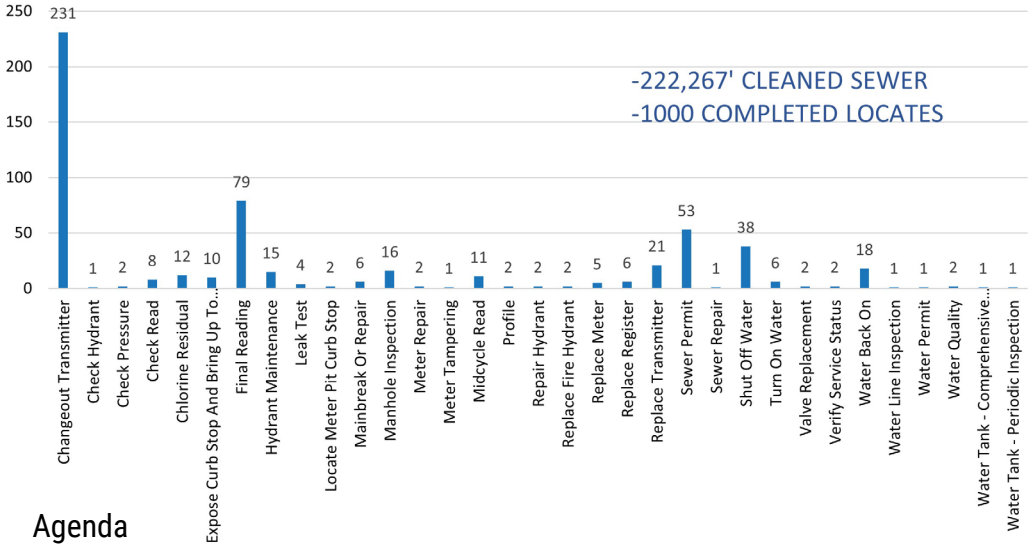


Main break at 1075 S Union Blvd, CIP was installed in 1960

Main break at 540 S Coors Ct, CIP was installed in 1970. Leak was on hydrant run so we proactively replaced FH and companion valve

Both leaks were due to soil corrosion

Year to Date 2023



PROJECT MANAGEMENT

RFP for design of pipe support at Ravines and project management

RFP for Atlantic Water line replacement review and project management

JVA Engineering review of flow and Capacity from build out at Fossil Ridge

All documents pertaining to new development emailed to Fed Center Horseshoe property developer

OPERATIONS

No issues with the potable water distribution system

No Issues with the Wastewater Collection system

Construction and Project Management

- Bear Creak sewer line CIPP on track for completion in May.
- Kipling sewer line upgrade will start after moving gas line.
- Barricades are close to completion.
- RFP for center Ravines structure received easement maps from City of Lakewood and Merrick Engineering.
- RFP for Project management of water line replacement Atlantic.
- Need to sign off on Generator purchase for Pink Pump station

GMWSD CONSTRUCTION AND PROJECT MANAGEMENT REPORT

PROJECT DESCRIPTION	BOARD APPROVAL DATE OF CAPITAL FUNDING	AMOUNT APPROVED FOR CAPITAL FUNDING	APPROVED DESIGN ENGINEERING FIRM	DATE OF MEETING WITH DESIGN ENGINEERING FIRM	DATE OF ENGINEERING DRAWINGS COMPLETED	BOARD APPROVAL OF DRAWINGS	DATE OF CONSTRUCTION BID POSTING	APPROVED CONSTRUCTION FIRM	DATE OF MEETING WITH CONSTRUCTION FIRM AND ENGINEERING FIRM	QC/QA CHECK LIST STARTED	LIST AND DATE MILESTONES	REPORT DEVIATIONS	PROJECT COMPLETION
Ravines open space crossing need barricades to block pedestrians and pilons to reinforce structure that hold water and sewer pipes due to erosion	December 13, 2022 In Discussion from 2020	Estimated \$575,000	Merrick canceled approval 2-14-2023 in process of biding design engineering firm	review barricades on 1-3-2023	Design ideas for barricades sent to Board on 1-4-2023 Contracted Fab shop and meeting onsite for Barricades 2-14-2023	Three Barricades drawings are under review Barricade are in process of fabricating Estimate complete May 2023	RFP for design with update surveyor map Post April 14, 2023	Not started	Not started	Not Started	Permitting with the City of Lakewood IP December 7, 2022 meeting with the city of Lakewood on 1-19-2023 issue with height of Barricade at 8 feet city of Lakewood requires building permit On 3-1-2023 city of Lakewood required fence permit for barricades Contact City of Lakewood April 4, 2023 on fence permit	Focus on Barricades and than pilons IP on discussion with the 1-12-2023 city of Lakewood for leaving North structure open Possible to look at Cantilever due to access and contractor 2-14-2023 change to Trestle bid	
Bear Creek Sewer Line CIPP, critical sewer pipe that runs through Bear Creek golf course need lining to extend life.	Approved Capital plan for 2022 in December 2021 board meeting	\$1,239,545 updated in April of 2022 share cost contract signed by American Homes	Merrick	Jan-22	Apr-22	Apr-22	Jun-22	American West	Jul-22	Taking video of lining	Golf Course approved Bear Creek SD Approved Metro Approved Man Holes GPS bypass pumping approved	Supply of lining delayed AW onsite 1-15-2023 On 2-6-2-23 AW is onsite installing lining Presently six weeks behind schedule due to cold and snow 2-24-2023	Scheduled to be complete March 15, 2023 Date moved to moved due to snow 3-25-2023 moved to May 2023 due to cold and snow
Increase capacity of sewer line on Kipling and Alameda due to new development on 10700 West Expo	New for 2022 due to new development, part of the Master Plan and CDM Smith capacity issues	Estimated \$325,000	Merrick	May-22	Sep-22	Sep-22	Nov-22	IP 12-13-2022 Brannan	Intro Meeting on 12-19-2023 IP setting up pre-con	List IP	IP moving gas line with Xcel energy, check to Xcel approved by board 1-10-2023 IP signing contract with Brannan	Xcel will move gas line starting 3-19-2023 contacted Mears construction on 4-4-2023 start work on 4-10-2023	
Replacement of sewer line on Kentucky Ave due to capacity, report from 2020 Merrick Eng Master plan and CDM Smith Eng review	12-13-2022 board meeting for capital	Estimated \$890,000	JVA	12/19/2022 next 1-17-2023 next is 1-19-2023 discuss scope and proposal 2-7-2023 JVA confirm that upsizing from 12" to 15" will improve d/D to 0.65	IP - NOW ON HOLD 2-14-2023							New development at 1078 S Alkire will flow into the Kentucky Line asking to pay for percent of replacement of pipe	
Tamarisk Lift station needs redundant system in case of emergency example power outage, flooding. The system can be over flow pond or parallel lines that discharge must approved by CDPHE	12-13-2022 board meeting for capital	Estimated \$700,000	JVA	12/19/2022 next 1-17-2023	Review alternatives Merrick drawings sent to JVA 1-17-2023 JVA review CDPHE design criteria JVA committed to a memo with options								

New Generator Pink Zone tank	12-13-2023 board meeting for capital	Estimated \$300,000 Generator quotes three all around \$150,000	Browns Hill Eng	2/3/2023	Need Board to sign off on 4-11-2023								
Replace water line on Atlantic	2-14-2023 board meeting	Estimated \$890,000	JVA	2/28/2023	JVA REVIEWING 2021 MERRICK DRAWINGS created RFP for project management								

Memorandum

TO: BOARD OF DIRECTORS
FROM: DOUG PAVLICH, FINANCIAL SPECIALIST
SUBJECT: FINANCIAL MATTERS
DATE: April 11, 2023

a) March 2023 Expenditures

- a. March/April 2023 monthly & daily operating expenses in the amount of \$726,516.64 a list of which is attached.
- b. March/April 2023 Capital Expenditures in the amount of \$232,121.99 a list of which is attached.

b) March 2023 Unaudited Interim Financial Reports

- a. Investment Reports
- b. Financial Reports

1st Bank Monthly Activity
March/April 2023

Account	CK#/Type	Date	Vendor/Recipient	Description	Amount	Total
2020 Sewer Improvements	17155*	04/11/23	Merrick & Company	Ravine Crossing through 2/24	4,535.00	4,535.00
A/R	1167	03/22/23	Lynn Willwerth	Credit Balance Refund	66.41	
	1168	04/03/23	Conservice	Credit Balance Refund	1,579.20	1,645.61
Accounting/Audit	17150	04/11/23	Crady, Puca & Associates	Progress Billing - 2022 Audit/PERA Attestation Examination	15,000.00	15,000.00
AP - VISA	EFT	03/24/23	VISA	Auto Expense \$3,589.48, Office Expense \$2,353.49, Office & Grounds \$722.66, Repairs & Maintenance \$2,085.17, Capital Vehicles \$489.99	9,240.79	9,240.79
Auto Expense	1175	04/06/23	The Worx Inc	Rebuild Warthog Nozzles/8" Debris Basket	559.00	
	17146	04/11/23	City of Lakewood	Fuel for February	1,884.95	2,443.95
Capital Vehicles	17151	04/11/23	Dawson Infrastructure Solutions	CCTV Premium HD Mainline System	227,097.00	227,097.00
Contract Labor	17143	04/11/23	A-Fast Patch Paving	8'x40'x6" Main Break Patch - 1125 S Union/Hydrant Repair 540 S Coors - 180 SQFT Temp Sidewalk	5,400.00	
	17145	04/11/23	Centennial Consulting Group	Meeting Minutes x6	4,567.50	9,967.50
Cost of Water Sold	EFT	04/28/23	Denver Water Department	March Cost of Water	325,560.79	325,560.79
Employee - Salaries, Taxes, Benefits	EFT	03/22/23	PERA	401A Contributions; \$5,313.83 Employee Paid, \$8,714.63 GMWSD Paid, Life Insurance \$15.50	14,043.96	
	EFT	03/22/23	Paychex	Employee SS & Medicare \$4,516.73 Employer SS & Medicare \$4,516.75, Employee Fed Income Tax \$4,838.46, Employee State Income Tax \$2,179.00, Employer State Unemployment \$106.42, Garnishment \$210.91, Net Pay \$41,413.09, Paychex Processing Fee \$1,248.88	59,030.24	
	EFT	04/01/23	Humana	Dental Insurance	2,348.87	
	EFT	04/05/23	PERA	401A Contributions; \$4,960.62 Employee Paid, \$8,135.42 GMWSD Paid, Life Insurance \$15.50	13,111.54	
	EFT	04/05/23	Paychex	Employee SS & Medicare \$4,324.64 Employer SS & Medicare \$4,324.63, Employee Fed Income Tax \$4,467.29, Employee State Income Tax \$2,079.00, Employer State Unemployment \$72.06, Garnishment \$210.91, Net Pay \$39,950.49, Paychex Processing Fee \$1,248.88	56,677.90	145,212.51
Engineering	1173	04/06/23	JVA Engineering	Assumptions for FCA/Tamarisk LS CDPHE Permitting Analysis/Meetings	1,305.00	
	17141	03/14/23	HDR Engineering, Inc	Infrastructure Finance Strategy Assistance Dec 22	2,558.75	
	17155*	04/11/23	Merrick & Company	Engineering through 2/24	2,132.50	5,996.25
Insurance	17142	04/11/23	Colorado Special Distr Prop & Liab Pool	Deductible for Sewer Backup Claim	5,000.00	5,000.00
Legal	17147	04/11/23	Coaty Marchant Woods P.C.	Legal Fees - March	21,439.75	
	17154	04/11/23	Gessler Blue LLC	Litigation Services - January & February	9,000.00	30,439.75
Lobbyist	17148	04/11/23	Colorado Legislative Strategies	Lobbying Services 1 of 12	2,500.00	2,500.00
MWR Tap Fees	EFT	04/14/23	Metro Water Recovery	1st Quarter MWR Tap Fees Collected	10,240.00	10,240.00
Office & Grounds	EFT	04/03/23	Clean Freaks	Monthly Office Cleaning	520.00	
	17152	04/11/23	Designscapes Colorado	Refurbished South Side Landscaping - Red PS	13,215.37	13,735.37
Office Expense	1169	04/06/23	Badger Meter Inc	Beacon Mobile Hosting - March	187.50	
	EFT	03/20/23	Rocky Mountain Reserve	HRA/FSA/DCA Administration	150.60	
	EFT	03/20/23	Paychex	Timekeeping	160.65	
	EFT	03/30/23	T Enterprises dba 1 Vision	Postage - Election	6,500.00	
	EFT	03/30/23	Xerox Financial Services	Lease/Equipment Protection 2/06-3/05	483.23	

	EFT	04/03/23	Xerox Financial Services	Lease/Equipment Protection 3/06-4/05	483.23	
	17149	04/11/23	Continental Utility Solutions	Credit Card Processing Fees - February	5,917.52	
	17153	04/11/23	IT Consultants	EncompassIT Server/Desktop/Infrastructure/Firewall/Cloud Backup/Third Wall/Sentinal One	4,081.00	
	17157	04/11/23	Ram Computer Supply	Annual Microsoft Server Standard/SQL Server Std/Microsoft Q365 E3 x37	2,470.17	20,433.90
Payroll Liabilities	EFT	03/22/23	PERA	Employee Paid Contributions to 401K Retirement Accounts 03/22 PR	260.71	
	EFT	03/22/23	PERA	Employee Paid Contributions to 457 Retirement Accounts 03/22 PR	138.31	
	EFT	03/28/23	Rocky Mountain Reserve	FSA Claims 3/19-3/25	6.00	
	EFT	04/01/23	Aflac	Supplemental Insurance	256.82	
	EFT	04/01/23	CEBT	Medical/Life/LTD/Vision/Voluntary Life Insurance- Employer Paid \$24,506.37, Employee Paid \$6,540.28	31,046.65	
	EFT	04/04/23	Rocky Mountain Reserve	FSA Claims 3/26-4/01	74.20	
	EFT	04/05/23	PERA	Employee Paid Contributions to 401K Retirement Accounts 04/05 PR	246.79	
	EFT	04/05/23	PERA	Employee Paid Contributions to 457 Retirement Accounts 04/05 PR	119.87	32,149.35
Repair Department	1170	04/06/23	Cummins Rocky Mountain LLC	Generator Diagnostics - Green PS	954.65	
	1171	04/06/23	General Air	Welding Tank Rental	98.57	
	1172	04/06/23	Intermountain Safety Shoes	Safety Boots x2/Pants x1	328.02	
	1174	04/06/23	Martin Marietta Materials	Road Base Refill x 13.18 TN	237.24	
	EFT	03/27/23	Core & Main	3/4" Ball Valve/10" Standard Flap Gate/6" Valve x6	7,549.55	
	17156	04/11/23	Pioneer Sand Co Inc	Squeegee Refill x 47.76 TN/Road Base Refill x 52.13 TN	1,648.34	10,816.37
Sewer Treatment Cost	17144	04/11/23	Alameda Water & Sanitation	Annual Sewer Charge x 174 EQR	49,156.74	49,156.74
UNCC Locates	1176	04/06/23	Utility Notification Center of Colorado	UNCC Locates - March	607.59	607.59
Utilities	EFT	03/13/23	T-Mobile	Cell Phone/Tablet/GPS Tracking 1/21-2/20	1,563.11	
	EFT	03/20/23	SunShare	Solar Garden Allocation - January	5,514.63	
	EFT	03/23/23	Sound Telecom	Answering Service - March	242.52	
	EFT	04/04/23	Xcel Energy	Gas/Electric Jan/Feb-Feb/Mar	15,485.62	
	EFT	04/13/23	T-Mobile	Cell Phone/Tablet/GPS Tracking 2/21-3/20	1,547.69	
	EFT	04/16/23	Comcast	P2 Internet Services 3/21-4/20	116.85	
	EFT	04/20/23	SunShare	Solar Garden Allocation - February	6,732.55	
	EFT	04/21/23	Greenbacker	Solar Garden Allocation (DIA) - February	3,243.10	
	EFT	04/21/23	Greenbacker	Solar Garden Allocation (Linnebur) - February	2,414.09	36,860.16
				Subtotal of All Expenditures	958,638.63	958,638.63
				Subtract Capital Expenditures	232,121.99	232,121.99

1st Bank Daily Operating

1st Bank Monthly Operating

* Multiple Expense Accounts Paid with 1 Check

Total Monthly Operating Expenses

\$726,516.64

\$726,516.64

Date	Name	Memo	Amount
AUTO EXPENSE			
Unit 1-2016 Ford F150			
03/16/2023	colorado.gov	Drive By Emissions - Unit 1	26.33
Unit 10-Utility/Svc F350 2022			
02/21/2023	Advance Auto Parts	Ventshade - Unit 10	65.31
02/24/2023	Phil Long Ford	Mud Guard - Unit 10	42.40
Unit 18-2018 F150			
02/21/2023	Advance Auto Parts	Battery - Unit 18	168.83
03/01/2023	Tint Crafters on Broadway	Repaired Tint - Unit 28	110.00
Unit 24-2016 Ford F150			
03/06/2023	Air Care Colorado	Emissions Test - Unit 24	25.00
Unit 28-2017 F350 Ford Truck			
02/21/2023	Advance Auto Parts	Battery - Unit 28	168.83
Unit 35- 2016 F150			
02/23/2023	Phil Long Ford	Water Pump/Tensioner/Brake Rotors - Unit 35	634.31
03/01/2023	Phil Long Ford	Front & Rear Bumper - Unit 35	1,901.27
Tools/Misc Expense			
02/24/2023	Advance Auto Parts	Car Wash Soap	17.46
02/28/2023	Advance Auto Parts	3/8" Hose Reel - Shop	409.98
03/17/2023	Advance Auto Parts	Car Wash Brush	19.76
			<i>Auto Expense Total</i>
OFFICE EXPENSE			
Maintenance Agreements			
02/24/2023	JAMF Software, LLC	Mobile Device Management 2/25-3/24	82.00
03/09/2023	X West Inc	Printing Charges 2/1-2/28	62.56
Mandatory Empl Test Expense			
03/03/2023	International Society of Automation	CCST Level 1 Recert by Professionl Development Points	265.00
03/06/2023	First Advantage	Random Selection Annual Enrollment x3	132.39
Miscellaneous Expenses			
02/22/2023	Bono's Italian	Staff Meeting	198.37
02/24/2023	Amazon.Com	Toilet Bowl Cleaner x3	32.31
03/11/2023	Anthony's Pizza	Main Break Meal 3/11/2023	89.03
03/20/2023	Amazon.Com	10 Years of Service Gift x1	92.99
03/20/2023	Amazon.Com	Small Wire Toggle Hooks	12.32
Utilities - Offices			
03/05/2023	Comcast	Office Internet - March	680.05

\$3,589.48

	03/12/2023	Ring Central Inc	VoIP Phone Minutes 3/12-4/11	316.52	
Phone Accessories/Supplies					
	02/27/2023	Amazon.Com	Protective Phone Case	13.99	
Postage					
	03/08/2023	USPS	Certified Mail - Brannan Contract	13.80	
Software					
	02/25/2023	My Postage Rate Saver	CASS Monthly Updates	52.23	
	03/01/2023	SendGrid	Email Gateway	161.95	
	03/08/2023	1password.com	Company Password Vault	72.02	
	03/12/2023	Zoom Video Communications Inc.	Video Cloud Recording 2/13-3/12	40.00	
Supplies					
	03/21/2023	Amazon.Com	A9 Blank Envelopes x 100	35.96	
			<i>Office Expense Total</i>		<i>\$2,353.49</i>
OFFICE & GROUNDS					
	03/21/2023	Berrett Pest Control	Quarterly Pest Control	153.00	
	03/05/2023	Waste Management	Office Trash & Recycle Services - March	431.62	
	03/05/2023	Waste Management	P2 Trash Services - March	138.04	
			<i>Office & Grounds Total</i>		<i>\$722.66</i>
Repair Department					
Miscellaneous Tools/Supplies					
	02/21/2023	Wylaco Supply	Tumbler x22	481.73	
	03/06/2023	Certified Laboratories	Duplicate Payment - Refund/Credit Requested	671.91	
	03/16/2023	Wylaco Supply	6 LB Sledge Hammer/Cutting Wheel x5/Combo Ratchet Wrench/1/2" Ratchet/Torpedo Level/Torq Wrench/24" Level/69" Digging Bar	591.87	
	03/16/2023	Home Depot	4"x8"x16" Concrete Block x10	30.10	
Repair Crew Clothing/Equip					
	02/23/2023	Wylaco Supply	Gray Lens Safety Glasses x24/Clear Lens Safety Glasses x24	210.61	
	02/24/2023	Intermountain Safety Shoes	Winter Coveralls	98.95	
			<i>Repair Department Total</i>		<i>\$2,085.17</i>
Capital Vehicles					
Capital Vehicles					
	02/23/2023	Tri-State Public Safety	SW830 Switch Panel	130.00	
	02/24/2023	Trailer Source Inc	Tow Hitch - Unit 10	359.99	
			<i>Capital Vehicles Total</i>		<i>\$489.99</i>
Monthly Credit Card Total				\$9,240.79	\$9,240.79

**Capital Expenditures vs Capital Revenue
2023 Timeline**

Capital Expenditures	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total 2023 YTD Actual	Total 2023 Projected	Total 2023 Budgeted
	0	13,888	126,171	107,674	360,033	461,750	796,686	801,342	920,210	1,272,273	1,609,858	1,859,970			
2017 Cellular Endpoints	46,500	30,188				300,000				255,000		3,500	76,688	635,188	655,000
2020 Sewer Improvements			5,235		50,000	65,000	100,000	200,000	150,000				5,235	570,235	575,000
2021 Sewer Improvements	128,136		228,860	200,000	100,000	100,000	83,004						356,996	840,000	840,000
2022 Tamaraisk LS Improvement							100,000	200,000	300,000	100,000			0	700,000	700,000
2022 Sewer System - Kipling			131	75,000	100,000	100,000	49,869						131	325,000	325,000
2023 Water System Improvements				60,000	20,000	10,000	10,000		80,000		300,000		0	480,000	480,000
2023 Sewer System Improvements								100,000	200,000	300,000	200,000	90,000	0	890,000	890,000
2024 Design								5,000	15,000	15,000	20,000	20,000	0	75,000	75,000
2023 Capital Contingency												454,000	0	454,000	454,000
Vehicles		89,986		265,000									89,986	354,986	386,270
Field Equipment						9,000				45,000			0	54,000	54,000
Office and Grounds				40,000	40,000	27,000							0	107,000	107,000
Office Equipment				35,000								10,000	0	45,000	45,000
Total Expense	174,636	120,174	234,226	675,000	310,000	611,000	342,873	505,000	745,000	715,000	520,000	577,500	529,036	5,530,409	5,586,270

Capital Revenues	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total 2023 YTD Actual	Total 2023 Projected	Total 2023 Budgeted
Cap Reserve	106,917	129,714	128,663	147,360	148,351	216,131	278,285	326,199	333,005	317,482	214,125	174,561	365,294	2,520,792	2,588,742
Interest Income	81,407	77,047	86,866	51,393	51,393	51,393	51,393	51,393	51,393	51,393	51,393	51,393	245,320	707,859	616,718
Sewer System Development Fees		9,432		8,340	8,340	8,340	8,340	8,340	8,340	8,340	4,170	4,170	9,432	76,148	83,395
Water System Development Fees		16,064											16,064	16,064	0
Lease Income	200	200	200	200	200	200	200	200	200	200	200	200	600	2,400	2,400
Total Revenue	188,524	232,457	215,729	207,293	208,283	276,063	338,217	386,132	392,937	377,415	269,888	230,324	636,710	3,323,263	3,291,255

Income (Loss) Non-Operating	13,888	126,171	107,674	360,033	461,750	796,686	801,342	920,210	1,272,273	1,609,858	1,859,970	2,207,147
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Green Mountain Water and Sanitation District
Capital Expenditures
As of March 31, 2023

Accrual Basis

Type	Date	Name	Memo	Account	Debit	Credit
Jan 23						
Bill	01/23/2023	Badger Meter Inc	LTE-CS Endpoint x300	8100 - 2017 Cellular Endpoints	46,500.00	
Bill	01/31/2023	American West Construction...	Pay Application #2 Retainage	8104 - 2021 Sewer System Improve...	6,406.80	
Bill	01/31/2023	American West Construction...	Pay Application #2	8104 - 2021 Sewer System Improve...	121,729.20	
Jan 23					174,636.00	0.00
Feb 23						
Credit C...	02/02/2023	Marathon Seat Covers	Seat Covers - Unit 10	8004 - Capital Vehicles	641.97	
Credit C...	02/02/2023	Marathon Seat Covers	Seat Covers - Unit 34	8004 - Capital Vehicles	641.97	
Bill	02/02/2023	Phil Long Ford	2022 F-350	8004 - Capital Vehicles	50,793.00	
Bill	02/02/2023	Phil Long Ford	2023 F-150	8004 - Capital Vehicles	33,770.00	
Bill	02/06/2023	Archer Sign and Design	Vehicle Lettering for New Trucks	8004 - Capital Vehicles	255.00	
Credit C...	02/07/2023	Tri-State Public Safety	Safety Lights for New Unit 10 & 34	8004 - Capital Vehicles	3,393.95	
Bill	02/10/2023	Badger Meter Inc	97 SE Endpoints/HRE-LCD Regist...	8100 - 2017 Cellular Endpoints	30,187.56	
Credit C...	02/23/2023	Tri-State Public Safety	SW830 Switch Panel	8004 - Capital Vehicles	130.00	
Credit C...	02/24/2023	Trailer Source Inc	Tow Hitch - Unit 10	8004 - Capital Vehicles	359.99	
Feb 23					120,173.44	0.00
Mar 23						
Bill	03/07/2023	Dovetailed Designs, LLC	QA/QC for Drawings & Specs/Ea...	8102 - 2020 Sewer System Improve...	700.00	
Bill	03/07/2023	Dovetailed Designs, LLC	Change order and Design Details	8104 - 2021 Sewer System Improve...	131.25	
Bill	03/07/2023	Dovetailed Designs, LLC	Correspondence with Lakewood ...	8105 - 2022 System Improvements	131.25	
Bill	03/10/2023	American West Construction...	Retainage Pay Application #3	8104 - 2021 Sewer System Improve...	11,436.45	
Bill	03/10/2023	American West Construction...	Pay Application #3 - 2021 Sewer ...	8104 - 2021 Sewer System Improve...	217,292.55	
Bill	03/25/2023	Merrick & Company	Ravine Crossing through 2/24	8102 - 2020 Sewer System Improve...	4,535.00	
Mar 23					234,226.50	0.00
TOTAL					529,035.94	0.00

Green Mountain Water & Sanitation District-Investment Report

Cash Account Balances as of March 31, 2023

Cash Accounts

Bank Description	Accounts Payable	Current Balance	Interest Rate
Petty Cash		\$616.32	
1ST Bank - Daily Operating Account 2		(\$1,611.49)	
1ST Bank - Monthly Operating Account		\$42,240.47	
1ST Bank - Money Market		\$32,000.00	
1ST Bank - Liquid Asset/Operating Funds	\$726,516.64	\$4,686,961.44	2.00%
1ST Bank - Liquid Asset/Capital Funds	\$232,121.99		
Csafe CASH (<i>Variable Daily Rate</i>)		\$883,292.49	4.728%
Csafe CORE (<i>Variable Daily Rate</i>)		\$14,032,808.34	4.881%
ColoTrust Plus (<i>Variable Daily Rate</i>)		\$3,945,726.17	4.838%
<i>Total Cash</i>		<i>\$23,622,033.74</i>	

Certificates of Deposit

CD Description	Expiration Date	Face Amount	Amoritized Amount	Interest Rate
			\$0.00	
<i>Total Certificates of Deposit</i>			<i>\$0.00</i>	
Total Cash and Cash Equivalents			<u><u>\$23,622,033.74</u></u>	

Investment Report As of 3/31/2023

PRIORITY = SAFETY, LIQUIDITY, DIVERSITY, AND YIELD

Term	Definition	Instruments and Guidelines	Account Name	Maturity Dates	3/31/23 Balances	Total \$ per Term	% per Term	% of Current Year's Budget per Term
Immediate Liquidity	<p><i>Minimum = 25% of current year's budget.</i></p> <p><i>Maximum = none.</i></p> <p><i>Optimize at 25% of current year's budget, but could go higher if short- and long-term yields are not favorable.</i></p>	<p><i>Checking = least practical balance.</i></p> <p><i>Insured Money Market Fund and Treasuries = up to 100%</i></p> <p><i>Pools that are specifically approved by Green Mountain Board of Directors = up to 100%</i></p> <p>NO MORE THAN 50% OF IMMEDIATE-TERM FUNDS IN ANY SINGLE-ENTITY INSTRUMENT. *</p> <p><i>Availability < 8 HOURS</i></p>	Petty Cash 1st Bank Sweep Account Csafe CASH ColoTrust Plus		616.32 4,759,590.42 883,292.49 3,945,726.17	9,589,225.40	40.59%	46.43%
Short	<p><i>Funds available in excess of 25% of current year's budget, up to 50% of current year's budget, but could go higher if long-term yields are not favorable.</i></p>	<p><i>Above, plus: none</i></p> <p>NO MORE THAN 50% OF SHORT-TERM FUNDS IN ANY SINGLE-ENTITY INSTRUMENT. *</p> <p><i>8 HOURS < Availability ≤ 1 YEAR</i></p>	Csafe CORE		14,032,808.34	14,032,808.34	59.41%	67.95%
Long	<p><i>Funds available in excess of 50% of current year's budget. If long-term yields are not favorable, invest in short-term or liquid instruments.</i></p> <p><i>Funds should be invested in a laddered fashion such that 25% of the fund balance that is in excess of 50% of the current year's budget is available within each one of years 2-5, and within each year, funds are laddered quarterly.</i></p>	<p><i>Above, plus: approved long-term instruments.</i></p> <p><i>1 YEAR < Availability ≤ 5 YEARS</i></p>				0.00	0.00%	0.00%
						\$23,622,033.74		

* Limitation not applicable to State of Colorado approved pools such as CSAFE and COLOTRUST, since by nature, these funds are diversified.

Green Mountain Water and Sanitation District
Balance Sheet
As of March 31, 2023

Accrual Basis

	Mar 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1001-01 · 1st Bank-Daily Operating 2	-1,611.49
1012 · CSAFE CORE	14,032,808.34
1011 · CSAFE Cash	883,292.49
1000 · Imprest Cash Account	616.32
1002 · 1st Bank-Operating	42,240.47
1003 · 1st Bank-Money Market	32,000.00
1004 · 1st Bank-Sweep Account	4,686,961.44
1113 · Colotrust Plus-Capital Reserve	3,945,726.17
Total Checking/Savings	23,622,033.74
Accounts Receivable	
1200 · A/R-Water	591,135.48
1210 · A/R-Sewer	405,282.77
1220 · Accrued Interest Receivable	279.52
Total Accounts Receivable	996,697.77
Other Current Assets	
1450 · Reimbursable	3,629.48
Total Other Current Assets	3,629.48
Total Current Assets	24,622,360.99
Fixed Assets	
1455 · HRA Deposit	80,723.29
1500 · Acc Dep-Office & Grounds	-881,677.05
1510 · Acc Dep-Office Equipment	-500,592.53
1520 · Acc Dep-Repairs & mtn	-671,852.13
1530 · Acc Dep-Sewer System	-8,273,016.66
1540 · Acc Dep-Vehicles	-1,115,836.22
1550 · Acc Dep-Water System	-18,575,115.19
1600 · Land	271,261.04
1610 · Office & Grounds-Capital	1,530,577.59
1620 · Office Equipment Capital	554,533.13
1630 · Repairs & Mtn Capital	777,113.57
1640 · Sewer Lines & Mechanical	15,442,679.33
1650 · Vehicles Capital	1,473,056.18
1660 · Water Lines & Mechanical	41,002,328.25
Total Fixed Assets	31,114,182.60
Other Assets	
1900 · Def Outflows if Res. - OPEB	40,740.00
1901 · Def Outflows of Res. - Pension	518,916.00
1700 · Construction in Progress	455,172.46
1720 · Prepaid Expense	105,518.05
Total Other Assets	1,120,346.51
TOTAL ASSETS	56,856,890.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2501 · 2021 SewerImprovement-Retainage	23,496.68
2000 · Accounts Payable	486,364.73
Total Accounts Payable	509,861.41
Credit Cards	
2001 · 1st Bank VISA	3,307.63
Total Credit Cards	3,307.63

Green Mountain Water and Sanitation District
Balance Sheet
As of March 31, 2023

Accrual Basis

	Mar 31, 23
Other Current Liabilities	
2600 · Def Inflows of Res. - OPEB	63,161.00
2602 · Def Inflows of Res. - Pension	1,145,157.00
2604 · Net OPEB Liability	145,571.00
2606 · Net Pension Liability	1,046,467.00
2301 · 11968 W Jewell Reimb. Deposit	150.00
2302 · 12476 W Bayaud Reimb. Deposit	3,519.00
2300 · Big Sky Deposit	-17,055.76
2100 · Accrued Payroll	36,760.46
2101 · Accrued Vacation Payable	64,440.44
2102 · Deposits Payable	11,000.00
2110 · MWR Tap Refund	10,240.00
2200 · Payroll Liabilities	594.74
	2,510,004.88
Total Other Current Liabilities	
Total Current Liabilities	3,023,173.92
Total Liabilities	3,023,173.92
Equity	
3700 · Acc Dep-Contrib Capital-Sewer	-2,817,919.24
3600 · Acc Dep-Contrib Capital-Water	-2,716,164.78
3701 · Developer Contribution-Sewer	6,588,952.06
3601 · Developer Contribution-Water	6,063,902.70
3702 · System Development Fees-Sewer	7,408,848.10
3602 · System Development Fees-Water	10,125,027.66
3000 · Opening Bal Equity	391,294.18
3900 · Retained Earnings	29,652,397.07
Net Income	-862,621.57
	53,833,716.18
Total Equity	
TOTAL LIABILITIES & EQUITY	56,856,890.10

Green Mountain Water and Sanitation District
Profit & Loss Budget vs. Actual

Accrual Basis

March 31, 2023

Revenues	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Act vs Budget</u>
Operating Revenue	2,774,496.98	2,704,671.51	-69,825.47
Non-Operating Revenue	604,702.54	636,709.23	32,006.69
Total Income	3,379,199.52	3,341,380.74	-37,818.78

Explanation of Variance

***1 - For Jan-Mar 2023, the District used 12,320,000 more gallons (6.65% more) compared to Jan-Mar 2022. Water use is 8.65% less than budgeted for 2023. Water used in March is not billed to customers until April and May.

***2 - The federal reserve voted in March to increase rates another 0.25% bringing the range to 4.75-5.00%.

***3 - Received a payment of \$11,300 from CEBT (Health insurance provider) because of a favorable Medical Loss Ratio for 2022.

Expenses	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Act vs Budget</u>
Operating Expense	2,859,560.94	2,630,247.59	-229,313.35
Non-Operating Expense	731,270.00	529,035.94	-202,234.06
Total Expense	3,590,830.94	3,159,283.53	-431,547.41

Explanation of Variance

***4 -Engineering & Utility Invoices are typically received a month behind services performed and used.

***5 -Contracted Repairs- Quiet beginning of the year for needing main break patches which is the largest contributor to contracted repairs.

***6 - Below budget as meter stock has not needed to be replenished. Order will be placed in April.

***7 - Have not received an invoice for March election services.

***8 - Less locates have been called in YTD than anticipated.

Income/Loss	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Act vs Budget</u>
Income/Loss Operating	-85,063.96	74,423.92	159,487.88
Income/Loss Non-Operating	-126,567.46	107,673.29	234,240.75
Net Income	-211,631.42	182,097.21	393,728.63

Green Mountain Water and Sanitation District
Profit & Loss vs. Actual
March 31, 2023

Accrual Basis

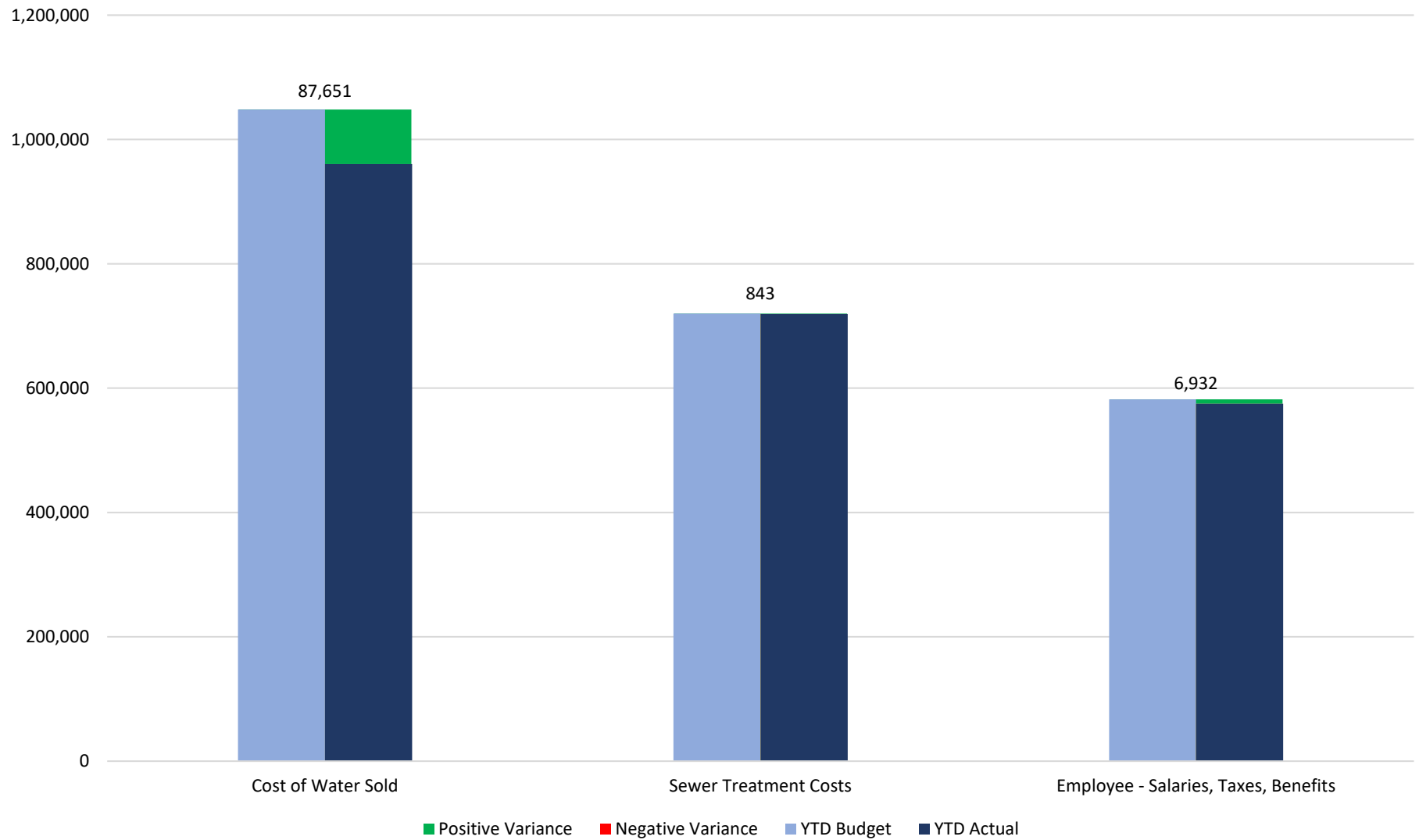
	2023 Budget	YTD Budget	YTD Actual	Act vs. Budget	% of YTD Budget
Operating Revenue					
1 Delinquent Charges	70,000.00	13,058.00	15,743.45	2,685.45	120.57%
2 Inspection Fees	1,500.00	300.00	250.00	-50.00	83.33%
3 Meter Sales	0.00	0.00	1,012.60	1,012.60	100.00%
4 Miscellaneous Income	6,800.00	1,650.01	13,051.00	11,400.99	790.97% ***3
5 Service Fee	3,789,548.00	929,955.07	920,901.82	-9,053.25	99.03%
6 Sewer User Charges	3,168,461.00	773,964.75	812,686.34	38,721.59	105.00%
7 Short Check Fees	400.00	100.00	280.00	180.00	280.00%
8 Shut Off Charges	4,450.00	800.00	550.00	-250.00	68.75%
9 Transfer Fees	20,250.00	3,510.00	3,375.00	-135.00	96.15%
10 Water Sales	8,420,632.00	1,051,159.15	936,821.30	-114,337.85	89.12% ***1
11 Total Operating Revenue	15,482,041.00	2,774,496.98	2,704,671.51	-69,825.47	97.48%
Operating Expense					
12 Accounting/Audit	16,500.00	10,000.00	0.00	-10,000.00	0.00%
13 Auto Expense	125,800.00	31,450.08	22,178.27	-9,271.81	70.52%
14 Contracted Repairs	227,500.00	57,000.01	35,683.50	-21,316.51	62.60% ***5
15 Cost of Meters Sold	15,000.00	3,750.00	646.30	-3,103.70	17.24% ***6
16 Cost of Water Sold	7,823,523.00	1,048,209.56	960,558.15	-87,651.41	91.64% ***1
17 Director Fees	12,000.00	3,000.00	2,500.00	-500.00	83.33%
18 Employee - Salaries, Taxes, Benefits	2,471,171.00	581,953.86	575,022.12	-6,931.74	98.81%
19 Engineering	145,000.00	36,249.99	18,163.71	-18,086.28	50.11% ***4
20 Insurance	150,393.00	37,598.25	36,719.26	-878.99	97.66%
21 Legal	200,000.00	50,000.01	60,639.75	10,639.74	121.28%
22 Lobbyist	30,000.00	3,000.00	2,500.00	-500.00	83.33%
23 Office & Grounds	81,500.00	24,620.00	16,647.73	-7,972.27	67.62%
24 Office Expense	517,200.00	136,102.65	96,827.37	-39,275.28	71.14% ***7
25 Repair Department	150,000.00	34,899.97	27,072.49	-7,827.48	77.57%
26 Sewer Treatment Costs	2,729,304.00	719,826.00	718,982.74	-843.26	99.88%
27 UNCC Locates	8,500.00	2,124.99	1,275.81	-849.18	60.04% ***8
28 Utilities	361,450.00	79,775.57	54,830.39	-24,945.18	68.73% ***4
29 Total Operating Expense	15,064,841.00	2,859,560.94	2,630,247.59	-229,313.35	91.98%
30 Income (Loss) Operating	417,200.00	-85,063.96	74,423.92	159,487.88	-87.49%

Green Mountain Water and Sanitation District
Profit & Loss vs. Actual
March 31, 2023

Accrual Basis

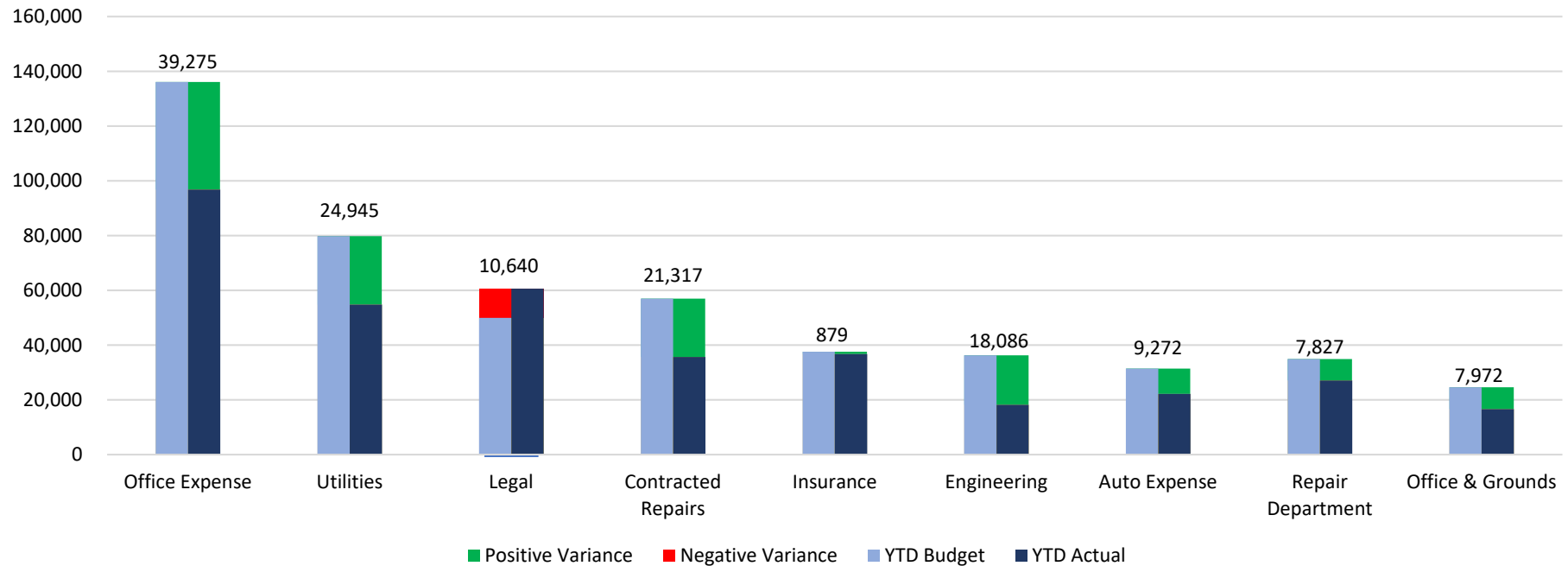
	2023 Budget	YTD Budget	YTD Actual	Act vs. Budget	% of YTD Budget	
Non-Operating Revenue						
1	Capital Reserve Fund Revenue	2,588,742.00	433,244.03	365,293.88	-67,950.15	84.32% ***1
2	Interest Income	616,718.00	154,179.51	245,319.49	91,139.98	159.11% ***2
3	Sewer System Development Fees	83,395.00	16,679.00	9,432.00	-7,247.00	56.55%
4	Water System Development Fees	0.00	0.00	16,063.86	16,063.86	100.00%
5	Lease Income	2,400.00	600.00	600.00	0.00	100.00%
6	Total Non-Operating Revenue	3,291,255.00	604,702.54	636,709.23	32,006.69	105.29%
Non-Operating Expenditures						
7	2017 Cellular Endpoints	655,000.00	100,000.00	76,687.56	-23,312.44	76.69%
8	2020 Sewer System Improvements	575,000.00	10,000.00	5,235.00	-4,765.00	52.35%
10	2021 Sewer System Improvements	840,000.00	500,000.00	356,996.25	-143,003.75	71.40%
11	2022 Tamarisk LS Improvements	700,000.00	0.00	0.00	0.00	0.00%
12	2022 Sewer - Kipling	325,000.00	0.00	131.25	131.25	100.00%
13	2023 Water System Improvements	480,000.00	0.00	0.00	0.00	0.00%
14	2023 Sewer System Improvements	890,000.00	0.00	0.00	0.00	0.00%
15	2024 Design	75,000.00	0.00	0.00	0.00	0.00%
16	2023 Field Equipment	54,000.00	0.00	0.00	0.00	0.00%
17	2023 Office & Grounds	107,000.00	0.00	0.00	0.00	0.00%
18	2023 Office Equipment	45,000.00	0.00	0.00	0.00	0.00%
19	2023 Vehicles	386,270.00	121,270.00	89,985.88	-31,284.12	74.20%
20	Capital Contingency	454,000.00	0.00	0.00	0.00	0.00%
21	Total Non-Operating Expenditures	5,586,270.00	731,270.00	529,035.94	-202,234.06	72.34%
22	Income (Loss) Non-Operating	-2,295,015.00	-126,567.46	107,673.29	234,240.75	-85.07%
23	Net Income	-1,877,815.00	-211,631.42	182,097.21	393,728.63	-86.04%

High Dollar Operating Expense YTD Actual vs Budget



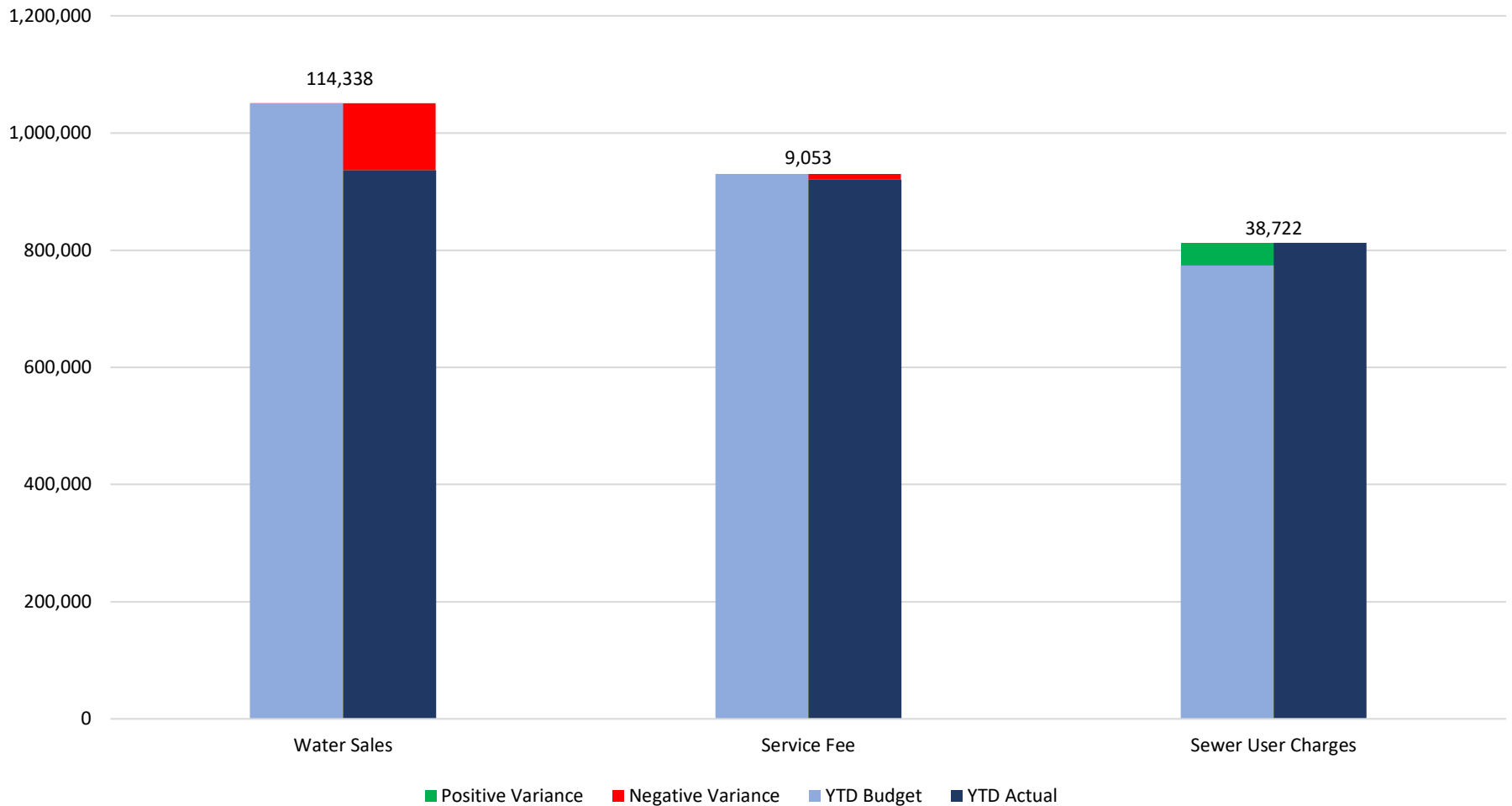
- **Cost of Water Sold** - For Jan-Mar 2023, the District used 12,320,000 more gallons (6.65% more) compared to Jan-Mar 2022. Water use is 8.65% less than budgeted for 2023. Water used in March is not billed to customers until April and May.

Operating Expense YTD Actual vs Budget



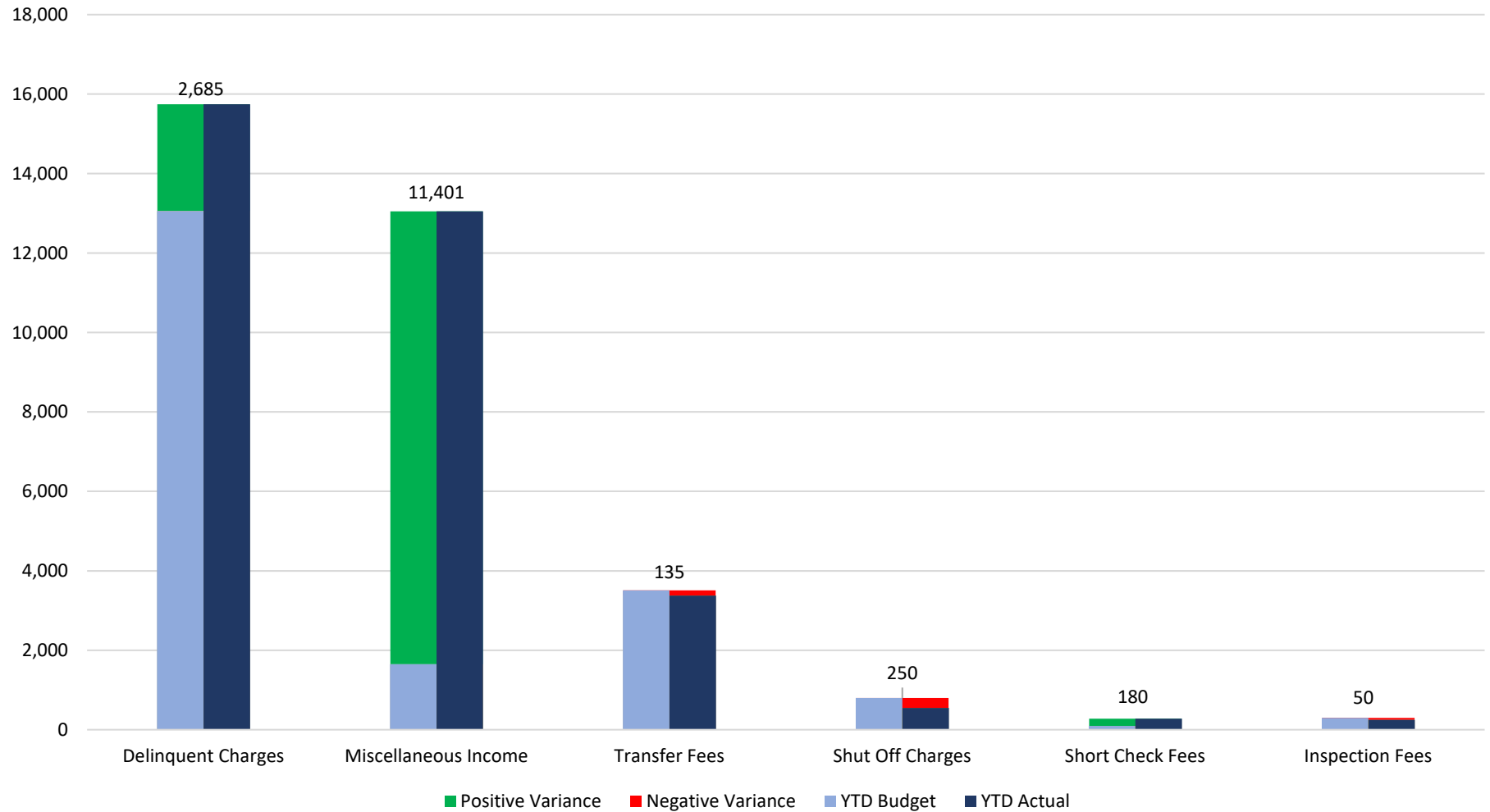
- **Engineering & Utilities** - Invoices are typically received a month behind services performed and used.
- **Contracted Repairs** - Quiet beginning of the year for needing main break patches which is the largest contributor to contracted repairs.
- **Office Expense** - Have not received an invoice for March election services.

High Dollar Operating Revenues YTD Actual vs Budget



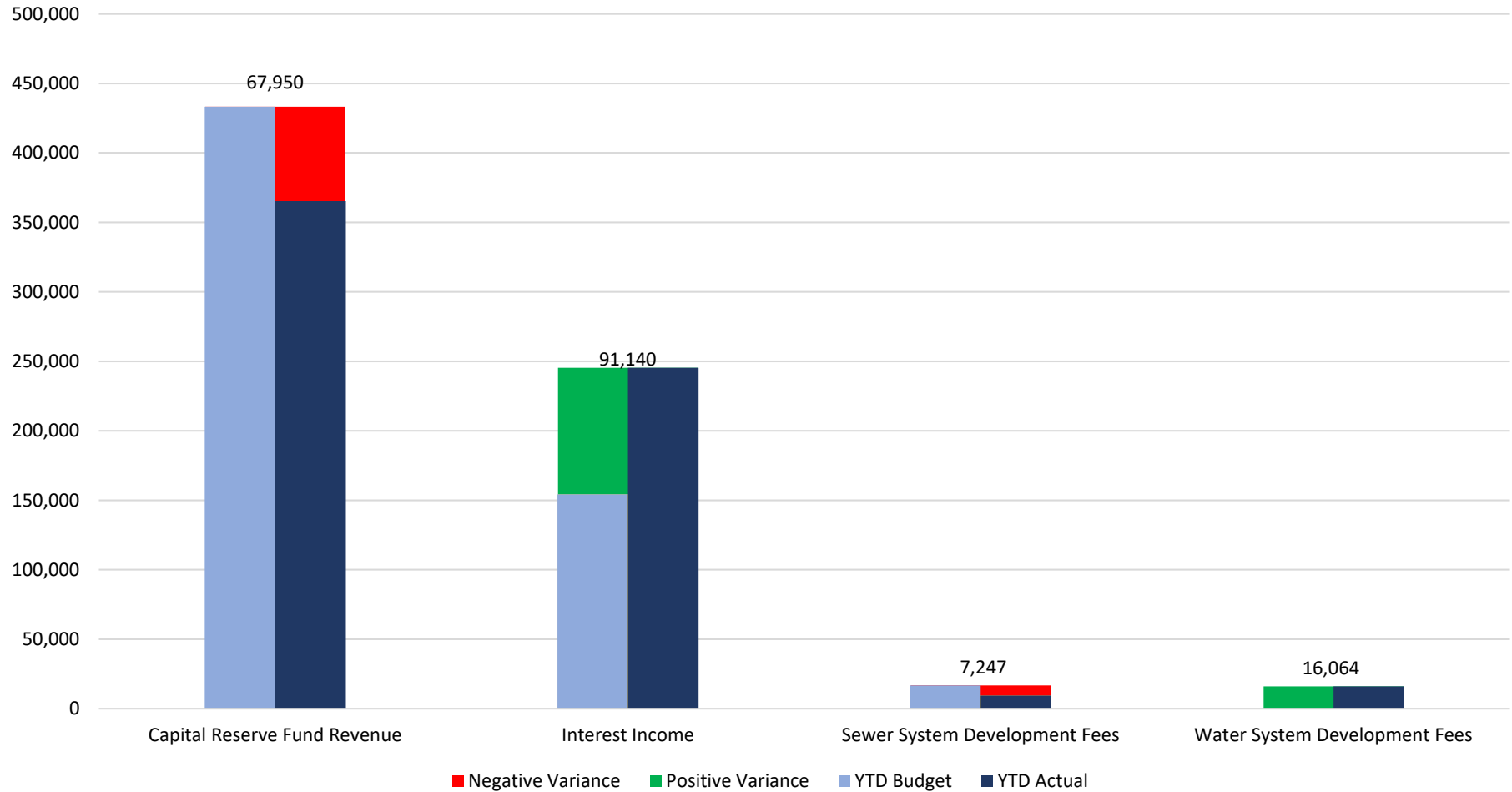
- **Water Sales** - For Jan-Mar 2023, the District used 12,320,000 more gallons (6.65% more) compared to Jan-Mar 2022. Water use is 8.65% less than budgeted for 2023. Water used in March is not billed to customers until April and May.

Operating Revenues YTD Actual vs Budget



- **Miscellaneous Income** - Received a payment of \$11,300 from CEBT (Health insurance provider) because of a favorable Medical Loss Ratio for 2022.

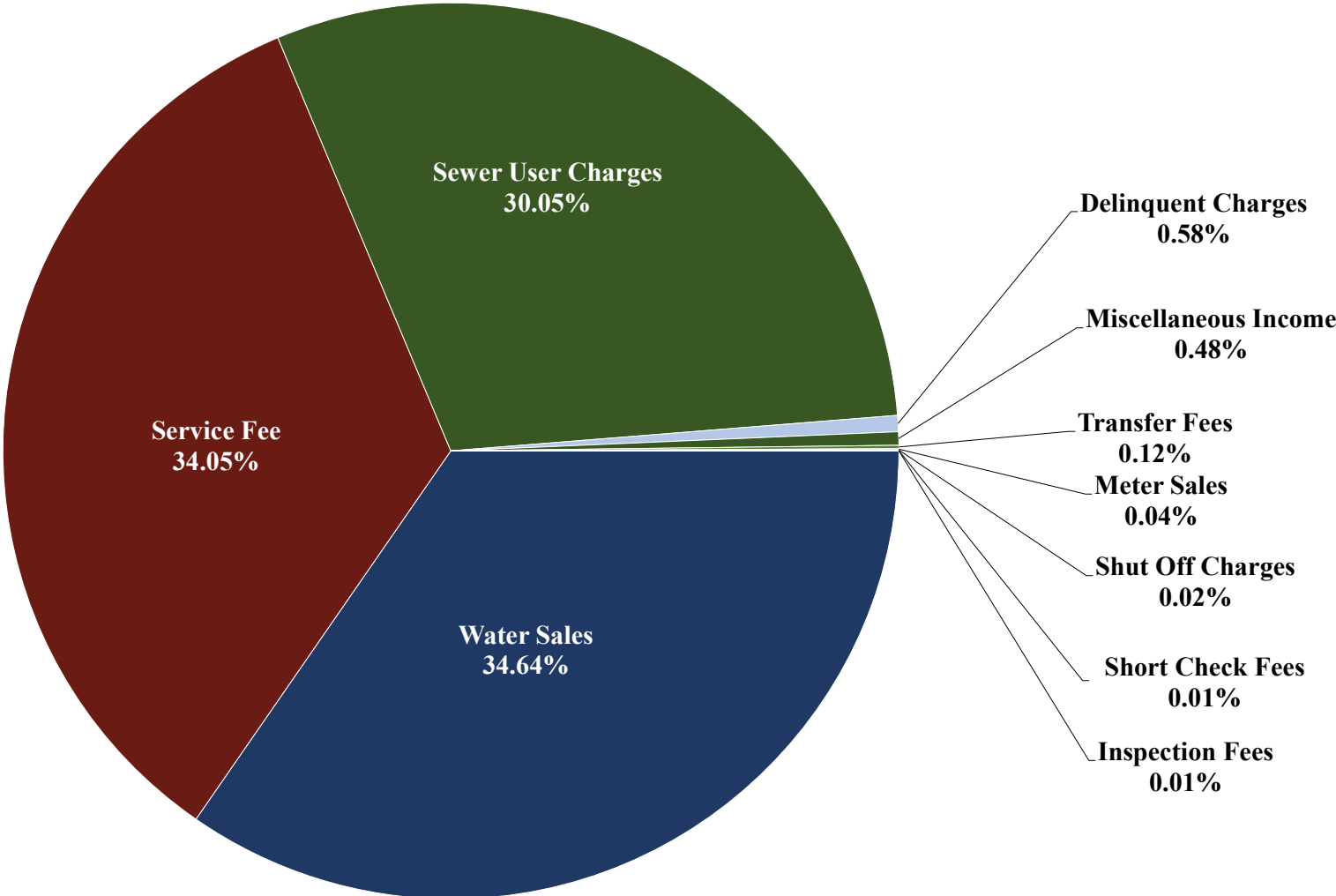
Non-Operating Revenues YTD Actual vs Budget



- **Capital Reserve Fund Revenue** - For Jan-Mar 2023, the District used 12,320,000 more gallons (6.65% more) compared to Jan-Mar 2022. Water use is 8.65% less than budgeted for 2023. Water used in March is not billed to customers until April and May.

- **Interest Income** - The federal reserve voted in March to increase rates another 0.25% bringing the range to 4.75-5.00%.

Operating Revenues January - March 2023



Operating Expenses January - March 2023

